

Liturgy Planning
Priest/Presider Information Sheet

(Place this sheet in the presider's mailbox 2 days prior to the funeral)

Mass/Memorial Service: Date: _____ Time: _____ Presider: _____

Estimated number of Attendees: _____

Name of Deceased: _____

Prelude Song: _Background music _____

Sharing by Family/Friends: _No Deacon a few words (No longer than 5 min. See Eulogy Guidelines)

Liturgy of the Word

Entrance Song: _____

Readings:

Old Testament: _____ **Lector:** _____ (only 1 reader)

Responsorial Song (will be selected by musician) Cantor: Psalm _____

New Testament: _____ **Lector:** _____ (only 1 reader)

Gospel Reading: _____ **Homilist:** _____

General Intercessions **Lector:** _____ (only 1 reader)

Preparation of Gifts Song: _____

Gift Bearers: _____

Communion:

Communion Song(s): _____

Sign of Farewell: Incense Is anyone allergic to incense? Casket Y/N Urn_Y/N

Song of Farewell: _____

Recessional Song: _____

Reception: _____ **Location:** _____ **Time:** _____

Graveside: _____, Sea _____ **Time:** _____ **Presider:** _____

Musician: ____Yes____ **Altar Server:** _____ **Sacristan:** _____